



August 1, 2018

Dear KTEC Families,

With the school year fast approaching, I would like to remind you that registration for the 2018/2019 school year is coming up.

All Families must register in person and online. Please feel free to attend any of the 3 registration days.

Registration will be August 13th and 14th. We will be holding registration in the KTEC **West** Library. On Monday August 13th, registration will take place from 8 a.m. to 4 p.m. On Tuesday August 14th, registration will take place from 12 p.m. to 7 p.m.

Registration will be August 16th. We will be holding registration in the KTEC **East** Gym. On Thursday August 16th, registration will take place from 12 p.m. to 7 p.m.

All KTEC families must complete the KUSD online registration prior to coming to registration. Families that have a new address will be able to upload your proof of residency when registering. Parents of students NEW to KUSD should bring immunization records and birth certificates if they have not already been provided to us.

Important Note:

- **You still need to come to KTEC to complete KTEC registration forms which can be found on our website <http://ktec.kusd.edu/> or we will have forms available at each registration**

What Can I Do Online?

The online enrollment process allows a parent/guardian the ability to complete the following tasks prior to registration:

- Parent Contact Info
- Student Contact Info
- Emergency Contact Info
- Student Health Info
- View/ Approve KUSD Policies
- Pay Registration Fees
- Upload Proof of Residency

How Can I Complete The Online Enrollment?

To access the KUSD online enrollment option, please visit:
www.kusd.edu/portal.

KTEC East
6811 - 18th Avenue
Kenosha, WI 53143
Ph. (262) 359-3800
Fax (262) 359-3850

KTEC West
5710 32nd Avenue
Kenosha, WI 53144
Ph. (262) 359-7100
Fax (262) 359-7070

ktec.kusd.edu
Facebook.KTECKUSD
@KTECschool



If you are a new parent/guardian enrolling a new student into KUSD and you do not have an Infinite Campus username and password or any existing student(s) enrolled in KUSD. Please visit www.kusd.edu/NewOLR to create your account.

Below you will find a breakdown of student fees for the 2018/2019 school year. A minimum deposit of one third of the student fees is due at registration. All final payments must be received by December 1, 2018. Payments may be made online or at KTEC by cash, check, or credit card.

	Grade	Amount
Student Fees	(4K)	\$22.00 per student
Student Fees	(K-5)	\$44.00 per student
Student Fees	(6-8)	\$72.00 per student
Field Trip Fee	(4K)	\$25.00 per student
Field Trip Fee	(K-8)	\$65.00 per student
Snack Milk Fee	(K)	\$45.00 per student**
Snack Milk Fee	(4K)	\$36.00 per student**

** The snack milk fee is optional for students in 4K and kindergarten. This fee is waived for students who qualify for free or reduced lunch. If you have any questions, Please contact the office at East (262) 359-3800 or West (262) 359-7100.

Field trips are part of the students' learning experiences at KTEC. These trips are carefully planned in advance. All field trip fees are non-refundable. This includes students who miss the trip due to illness or because they choose not to attend. Field trip fees must be paid in full or a payment deposit paid before students will be allowed to attend field trips. This fee also includes the price of roller skating and sports day.

Please note that all past-due fees including Konnections balances must be paid before students may attend the 8th grade Washington DC trip. Any money paid for this trip will be first credited to past due fees.

Calendar and school supply list are located on the KTEC school website <http://ktec.kusd.edu/>

Open House is August 30th, 2018 5:30 – 7:00 for both campuses.

Please come and join us for the annual KTEC Open House. This is a time for you to visit with teachers, drop off school supplies and see all the new updates. We hope to see everyone there.

Respectfully
Dr. Angela Andersson
Principal