

Kenosha Unified School District
Kenosha, WI

Kenosha School of Technology Enhanced Curriculum Contract

This agreement is made as of the 17th day of December, 2013 by and between the Board of Education for the Kenosha Unified School District No. 1 (“Board”) and the Kenosha School of Technology Enhanced Curriculum (“KTEC”).

Terms of the Contract

The term of the Kenosha School of Technology Enhanced Charter Contract shall be a period of four (4) years commencing of the 1st day of July 2014.

It is understood and agreed that the Kenosha School of Technology Enhanced Curriculum will follow all of the established district policies and procedures unless stipulated differently in other provisions in this contract or provided by law.

Sponsors

The sponsors of this contract are the KTEC Governance Board and founding members. The Governance Board is composed of parent and community members. The founding members are Dr. Angela Andersson, Lynette Powers and Sarah McMillian.

Person in Charge and Administrative Services

The person responsible for administrative leadership of the Kenosha School of Technology Enhanced Curriculum is Dr. Angela Andersson. She serves as the full-time principal/director of the school. She is responsible to the Board of Education for meeting the terms of the contract, maintaining financial accountability, serving as an instructional leader, overseeing student achievement, managing the building, hiring all personnel, and handling student discipline. Dr. Andersson will also be responsible for overseeing secretarial-clerical procedures such as attendance and health records. She oversees the administration of assessment and evaluation programs. If the Principal should leave her position, central office personnel in consultation with the KTEC Governance Board will choose a replacement. The KUSD Superintendent will make the recommendation of a replacement to the KUSD Board of Education for approval.

Governance

Dr. Andersson will work closely with the KTEC Governance Board to ensure that this charter contract and the mission of the school are fulfilled. The KTEC Governance Board is made up of seven members. In order to protect the autonomy of the Governance Board, none of the members may be KTEC employees and only one position can be held by an employee of Kenosha Unified School District.

Nonsectarian

The Kenosha School of Technology Enhanced Curriculum is nonsectarian in its programs, admission policies, employment practices, and all other operations. The KTEC faculty, staff,

equipment, supplies, curriculum, and teaching content shall be free of all religious or other sectarian symbols or influences.

Educational Program

Grades Served: KTEC will serve the educational needs of students from 4 year old preschool through eighth grade.

Mission: The mission of the Kenosha School of Technology Enhanced Curriculum is to develop lifelong learners who achieve academic excellence by integrating technology with 21st Century Skills and innovative curriculum.

Curriculum: The staff of the Kenosha School of Technology Enhanced Curriculum will design a program that aligns with Common Core State Standards. Curriculum materials will be chosen by the staff in conjunction with the mission/educational program of the school and aligned with mission of the Kenosha Unified School District.

Methods of Attaining Educational Goals

Instructional Framework: As the mission states, the instructional framework at KTEC focuses on academic excellence, technology integration, 21st Century skills, and innovation.

All students at KTEC are expected to achieve academic excellence and are held to rigorous standards. Students are expected to be readers and writers of literature and informational texts. Information literacy strategies are also integrated into each grade level in many ways including research projects each year.

Students use computerized programs and assessments in literacy and numeracy to ensure that each student is getting practice on the appropriate level of skills daily to promote the greatest level of academic growth.

At KTEC, STEM is more than an acronym for science, technology, engineering, and math. STEM education removes the traditional barriers erected between the four disciplines by integrating the subjects into one cohesive means of teaching and learning. An effective STEM program is important because increasing student opportunities for STEM learning can improve the chances of post-secondary success for all students. Equipping students with STEM skills will also prepare them for the high-demand jobs of the future and improve student learning in other subjects.

STEM education results in the development of skills in critical thinking, problem solving, innovation and creativity. As a school KTEC will use students' natural disposition toward technology to engage in learning that requires higher order thinking skills.

Instructional Practice: Technology integration is achieved when technology tools support the curriculum and help students reach their goals. These tools provide students and teachers with the following:

- Access to up-to-date, primary source material
- Methods of collecting and recording data
- Ways to collaborate with students, teachers, and experts around the world
- Opportunities for expressing understanding via images, sound, and text

- Learning that is relevant and assessment that is authentic
- Training for publishing and presenting their new knowledge

The school will use instructional materials consistent with Common Core State Standards. The curriculum will include literacy, science, engineering, and math. Social science concepts will be taught through literacy instruction. Technology will be integrated into the curricular program to provide practice, to assess learning, provide information, as a tool to complete advanced problems, and provide high-quality presentations.

Students often engage in cooperative learning experiences to enhance higher order thinking skills within the curriculum. Through working in collaborative teams, students develop communication, leadership, and teamwork. The school has high expectations for student academic progress and behavior.

All teachers at KTEC attend professional development sessions to build an understanding of the curricular program and culture of KTEC. This training includes information on teaching 21st Century Skills and character education as well as KTEC's literacy and STEM programs

Co-curricular Courses: Technology will be used in each co-curricular area to enhance student learning and engagement.

Art: Each KTEC student will receive a comprehensive art education that includes art making, aesthetics, art history and culture, as well as art criticism. To promote learning in the six Wisconsin Standards categories of knowledge, skills, communication, thinking, understanding, and innovation, students will participate in a variety of artistic activities and projects. Technology will be integrated in art through projects related to graphic design. Cross-curricular connections will be made when appropriate.

Health: KTEC requires each middle school student participates in health lessons each year. The lessons focus on the standards set by the Wisconsin Department of Public Instruction and strives to present material with a personalized and individualized approach. Topics include personal wellness, fitness, hygiene, nutrition, stress management and life stages.

Physical Education: A quality physical education program is offered to students as part of the KTEC curriculum. Embracing the Standards and Benchmarks set forth by the Wisconsin Department of Public Instruction and the National Association of Sports and Physical Education, lessons are designed to provide activities that are inclusive, highly active, and challenging. KTEC employs current best practices and technology to integrate physical, academic and wellness concepts. Students participate in instructional units designed to develop motor, cognitive and social skills through sports, recreation, dance and fitness, in order to build a strong foundation for lifelong health and wellness. Recess is an extension of the KTEC physical education program.

Music: Each student at KTEC receives musical instruction through a variety of programs. Students in Kindergarten through fifth grade receive general music instruction twice per week while students in grades 6 -8 participate in choir. Students in grades 5 – 8 have the option of participating in band; the option for Orchestra instruction is open to students beginning in grade

4. Collaboration across subject areas promotes innovative learning and academic excellence. These music classes are taught in alignment with the Wisconsin State Music Standards for Performance, Creativity, Literacy, Response, and Connections.

Spanish: Students in Kindergarten through eighth grade have instruction in Spanish language and culture. Intercultural understanding is a critical 21st Century Skill both for life and the workplace. Globalization, with its accompanying free trade agreements, is shrinking the business world and those who know more than one language will definitely have the edge over a monolingual counterpart. The world language teacher will focus on grammar skills and cultural components in order to enrich the understanding of the language.

KTEC will infuse technology into the instructional process to enhance students' speaking, listening, reading, and writing skills in the target language, as well as their knowledge and appreciation for cultural diversity. This technology will also be utilized in the regular education classroom and available for home use as well.

School Calendar: KTEC will generally follow the KUSD calendar. However, the unique educational program of the charter school may necessitate flexibility when scheduling the school day and calendar.

Methods of Measuring Student Progress

Student Evaluation: Students will be assessed on their mastery of Common Core State Standards.

Annual Testing: Students at KTEC will participate in annual state standardized assessments as well as district assessments such as Measures of Academic Progress (MAPs).

Report Cards: Report cards will be completed quarterly in grades Kindergarten through eight. Progress reports will be completed three times per year for students in preschool. Students in preschool through second grade will not receive letter grades, but will receive rubric scores. Students in grades 3 through 8 will receive letter grades. The staff of KTEC will continue to use reporting systems that reflect assessment of mastery of Common Core State Standards as well as 21st Century Skills.

Governance Structure/Methods to Insure Parental involvement

Governance Method: The Kenosha School of Technology Enhanced Curriculum Governance Board oversees the attainment of the educational outcomes of the charter school and ensures that the school is in compliance with this Contract and the mission of KTEC. The Governance Board will also assist in securing grant monies and other sources of revenue to deepen the capabilities of the school, approve the annual budget for KTEC, build community relations, and make policies that govern the operations of the school.

The KTEC Governance Board will consist of 7 voting members. The Governance Board will include an ex-officio member which will be the principal of the school. Members shall serve 3 year terms which will begin on May 1st and conclude April 30th. There will be no term limit. The Board will reorganize on April 30th of each year which will include swearing in of new

Governance Board members and electing new positions. Governance Board members must let the President know by the 2nd Tuesday in January if they will be serving an additional term.

Methods to Ensure Parental Involvement: Parents are important partners in the educational program at KTEC. The governance structure of the school addresses parent involvement. Parents are involved in the school's Governance Board making them a critical part of the decision making process. Parents are also involved through an active Parent, Teacher, and Student Organization. Parents volunteer in many ways at KTEC. The Governance Board conducts surveys parents about satisfaction with the educational program of their students.

Discrimination: The Kenosha Unified School District and by extension Kenosha School of Technology Enhanced Curriculum is an Equal Opportunity Educator/Employer with established policies prohibiting discrimination on the basis of age, race, creed, religion, color, sex, national origin, disability or handicap, sexual orientation, or political affiliation in any educational program, activity, or employment in the District.

Teacher Qualifications

Teachers at KTEC must meet all KUSD qualifications for employment as well as the requirements established by the Wisconsin Department of Public Instruction. In addition, teachers must demonstrate technical competency and an understanding of 21st Century Skills and Science, Technology, Engineering, and Math integration. Some positions require additional, specialized training such as Project Lead the Way.

Employee Status: Employees are considered KUSD employees and therefore are entitled to same salary and benefits as other KUSD teachers.

Student Health and Safety

All health and safety policies will be adhered to including fire and safety drills. OSHA safety procedures will be in place.

Racial/Ethnic Balance Goals and Methods

KTEC will not deny access to any student based on race, religion, gender, national origin, ancestry, pregnancy, marital or parental status, sexual orientation, or disability status. Admission decisions are based on a random lottery. Siblings and children of staff members may be exempted from the lottery.

Admission Requirements

Application Required: In order to join the KTEC lottery, a preliminary, short enrollment form must be submitted during the month of January each year. Applicants may indicate a preferred campus on the enrollment form. If that campus is full when the student is selected, the student will be offered placement at the other campus. Whenever possible every effort will be made to keep siblings at one campus. Upon accepting placement for a student, families must complete an official KUSD enrollment form and questionnaire.

Discontinuance of Student Enrollment: Non-compliance with the KUSD policies and Code of Conduct may result of the discontinuance of student enrollment.

Financial and Programmatic Operations

Tuition: No tuition will be charged. Charter schools choose whether to collect student fees to defray costs of instructional materials, field trips/activities or consumable materials.

Budgeted Items: Salaries, benefits, facilities fee, equipment, supplies, and similar items will be included in the school budget. Budgeting practices will adhere to district and state requirements. The building principal will approve all purchases.

Financial Records: All operational and personnel funds will flow through the district and follow all KUSD policies and procedures.

Payment by KUSD: Eighty (80) percent of the per member cost, as determined the state will go to the local charter school site. Carryover funds are permitted.

Offsets: KUSD may offset part or all of any amount that charter exceeds the Direct Cost Budget that it is liable for. (No charter is authorized to expend any amounts in excess of the Direct Cost Budget.)

Purchasing: All supplies and equipment shall be requisitioned and purchased following standard financial procedures and KUSD purchasing procedures.

Student Records: Copies of standardized testing results and all records required by KUSD policy or law will be maintained in the school office. Administrative and student records will be maintained and available for review as permitted by Board policy and law.

Transportation: Transportation is not provided by the Kenosha School of Technology Enhanced Curriculum; it is the responsibility of the parents / guardians of students.

Other Services: KUSD Services: As part of the 20 percent of per member cost, KUSD will provide agreed upon services. These services include district-wide services such as textbook and software adoption, professional development, instructional consultation, federal and district breakfast / lunch program, minor facility repairs, and inclusion in all federal and state grant programs at the school's discretion.

Student Discipline

All KUSD student behavior policies and the Code of Conduct will be followed. In addition, other rules and regulations may be developed. All students and families will receive notification of unique rules and regulations.

Students who have excessive expectation violations of the behavior plan will go before the KTEC Governance Board for behavior monitoring, action plan, and case file review.

Public School Alternatives

No student is required to attend KTEC. Students who do not attend will attend their attendance area school or other choice schools.

Description of Facilities/Liability Insurance

Description of School Facility: The Kenosha School of Technology Enhanced Curriculum is made up of two campuses. One campus is the former Lincoln Elementary School, 6811 18th Avenue, and is leased from the City of Kenosha. The other campus is the former McKinley Middle School, 5710 32nd Avenue. The facility is owned by Kenosha Unified School District.

Liability Insurance: Liability coverage is provided by KUSD and is the same that is provided for all district schools.

Effect on the Liability of the School District

The Kenosha School of Technology Enhanced Curriculum will adhere to all federal, state, and local regulations (pertaining to liability) and to the Board's insurance and risk management requirements. All charter schools will adhere to the KUSD Code of Ethics.

Termination of Contract

This contract may be terminated if any of the following conditions are met:

Mutual Agreement: Both parties (KUSD and KTEC) agree in writing to termination.

Contract Violation: If the KUSD Board determines that the school is in violation of this charter contract.

Educational Goals: If the KUSD Board determines that the charter students have failed to make sufficient progress towards educational goals. If an extension of time to attain such goals is requested in writing, such requests shall include a written plan (which is acceptable to the district) that sets out the additional steps that the school will take to attain such educational goals within a reasonable time. The determination of the Board as to the acceptability of the school's written plan for attaining educational goals shall be final.

Fiscal Management: If the KUSD Board determines that the charter school has failed to comply with generally accepted accounting standards and Board policy.

Violation of WI Stat 118.40: If the KUSD Board determines that the charter is in violation of Wisconsin Statute 118.40.

Insolvency: If the KUSD Board determines that charter's revenues are insufficient to pay its expenses.

Notice

Whenever under this contract notice must or may be given to the other party, (KUSD or Charter) or whenever information may or must be provided to the other party, the party who may or must give notice or provide information shall fulfill any such responsibility under this contract if notice is given or information is provided:

To: the Board

To: Kenosha School of Technology Enhanced Curriculum

Dr. Michele Hancock
Superintendent of Schools

Dr. Angela Andersson
Principal

Kenosha Unified School District
3600 – 52nd Street
Kenosha, WI 53144
Telephone: 262-359-6320
Facsimile: 262-359-7672

Kenosha School of Technology Enhanced Curriculum
6811 18th Ave
Kenosha, WI 53143
Telephone: 262-359-3800
Facsimile: 262-359-2194

In witness whereof, the parties have caused this contract to be executed by their duly authorized representatives as of the date first above written.

**The Board of Education for the
Kenosha Unified School District**

By: 

Date: _____

**Kenosha School of Technology
Enhanced Curriculum**

By: 

Date: 12/17/13